

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 20 November 2018  
**Time:** 10.30 am

**A pre-meeting briefing on Systems Thinking will take place for the Committee from 09.30am.**

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Chuck Berry	Cllr Ruth Hopkinson
Cllr Christine Crisp	Cllr Jon Hubbard
Cllr Matthew Dean	Cllr Gordon King
Cllr Stewart Dobson	Cllr Pip Ridout
Cllr Mary Douglas	Cllr John Walsh
Cllr Howard Greenman	Cllr Stuart Wheeler
Cllr David Halik	Cllr Graham Wright (Chairman)
Cllr Alan Hill (Vice-Chairman)	

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## Substitutes:

Cllr Clare Cape	Cllr Gavin Grant
Cllr Ernie Clark	Cllr George Jeans
Cllr Anna Cuthbert	Cllr David Jenkins
Cllr Brian Dalton	Cllr Ricky Rogers
Cllr Christopher Devine	Cllr Roy While
Cllr Peter Fuller	

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## PART I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 10*)

To approve and sign the minutes of the meeting held on 18 September 2018.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 13 November 2018 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 15 November 2018. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Corporate Peer Challenge Update**

To receive an update on progress with implementation of the action plan received by the Committee on [20 March 2018](#). A report will be to follow.

7 **Management Committee Task Groups** (*Pages 11 - 18*)

To receive a report on Management Committee Task Group activity.

8 **Forward Work Programme** (*Pages 19 - 44*)

To consider the draft Forward Work Programme, and to receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

9 **Outcomes from the Overview and Scrutiny Councillor Workshop** (*Pages 45 - 48*)

To report the main discussion points and outcomes from this workshop held on 10 October 2018 as part of the OS learning and development programme.

10 **Date of Next Meeting**

The dates of future meetings are as follows:

22 January 2019

31 January 2019 – Budget Scrutiny

12 February 2019 – Amendments to Budget Scrutiny

11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

## PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.